

**BYLAWS
of the
SOUTHWEST WASHINGTON SECTION
of the
PACIFIC NORTHWEST CLEAN WATER ASSOCIATION**

ARTICLE 1.0 NAME

- 1.1 The name of this association shall be the Southwest Washington Section of the Pacific Northwest Clean Water Association, hereinafter designated as the Section.

ARTICLE 2.0 AFFILIATION

- 2.1 The Section shall be a Member Section of the Pacific Northwest Clean Water Association, hereinafter designated as PNCWA, and shall participate in the activities of that organization. The Constitution and Bylaws of this Section shall be in harmony with the PNCWA Constitution and Bylaws.

ARTICLE 3.0 OBJECTIVES

- 3.1 The objectives of the Section are as follows and are in harmony with the objectives of PNCWA.
- 3.1.1 The Section provides members with current and pertinent information and training to further the progress of effective design, construction, operation and management of water quality control systems and facilities and the professional growth of the members.
- 3.1.2 The primary method of meeting the training needs of the members shall be the CEU credits obtained by the Secretary-Treasurer for attendees of meetings. These CEU credits are those approved by the Washington State Department of Ecology.

ARTICLE 4.0 FRANCHISE

- 4.1 The exclusive service area of the Section shall consist of Clark, Cowlitz, Grays Harbor, Lewis, Pacific, Skamania, Thurston & Wahkiakum Counties of Washington State.
- 4.2 The service area shall not be revised to include areas of another Section without approval of the PNCWA Board.

ARTICLE 5.0 MEMBERSHIP

- 5.1 The membership of the Section shall consist of persons and organizations interested in any of the objectives of the Section, and having paid dues as prescribed in the Bylaws.
- 5.2 Eligible voting members of the Section will be those members whose dues are paid.

ARTICLE 6.0 BOARD OF DIRECTORS

- 6.1 The Section President and Secretary/Treasurer shall be members of the Federation and PNCWA.
- 6.2 The Board shall consist of the following officers, hereinafter designated as the Board:
President
Vice-President
Secretary-Treasurer
Director
Director
- 6.2.1 The President shall have general supervision of the affairs of the Section, subject to the direction of the Board of Directors. The President shall preside at all meetings of the Section and Board of Directors. The President shall act as the Section point of contact. The President shall appoint such committees as may be necessary to properly conduct the business and the activities of the Section.
- 6.2.2 The Vice-President shall preside at any meeting of the Section or Board of Directors in the absence of the President. The Vice-President shall succeed the President in case of vacancy in the office, to serve until the next annual election meeting. The Vice-President shall be the point of contact for Section training.
- 6.2.3 The Secretary-Treasurer shall attend and record the proceedings of the meetings of the Section and the Board of Directors. The Secretary-Treasurer shall attend to the collection of all monies and dues due to the Section, and shall prepare all claims against the Section for payment and shall pay the latter upon approval by the Board of Directors. The Secretary-Treasurer shall maintain records of all financial transactions of the Section, and present reports at the membership meetings. The Secretary-Treasurer shall at all times account for the Section's bank account and maintain the checkbook balanced and secured. The Secretary-Treasurer shall maintain an accounting ledger book detailing all financial transactions of the Section. The Secretary-Treasurer shall also act as the membership point of contact and maintain the current list of members in good standing, process and record membership renewals, and maintain the mailing list.
- 6.2.4 The Board of Directors shall assist in the preparation of an annual audit and oversee the development of the financial statement. The Board of Directors shall audit the Secretary-Treasurer's records prior to the annual election of officers, and report on their audit to the Board at the November meeting, and to the membership at the December meeting.
- 6.3 It shall be the duty of the Board to be the legal representative of the Section and shall manage its affairs and establish policies subject to the conditions and limitations prescribed in these bylaws.

ARTICLE 7.0 DUES

7.1 Membership dues shall be determined by the Section Board.

ARTICLE 8.0 MEETINGS

8.1 Section meetings shall be held at least once per calendar quarter.

8.2 Notice of all meetings shall be sent to all Members not less than two (2) weeks prior to the date of the meeting

8.3 The last meeting of the calendar year shall be the annual election meeting. Special meetings may be held at such times and places as may be determined by the Board.

ARTICLE 9.0 AMENDMENTS

9.1 Amendments to these Bylaws may be proposed by any member. All proposed amendments shall be submitted in writing to the Board.

9.2 All members shall be notified of the proposed amendments at least 30 days prior to the vote.

9.3 Voting on any proposed amendments shall take place at a regularly scheduled meeting.

9.4 Amendments will be considered approved upon the vote of two-thirds (2/3) of eligible voting members.

9.5 The effective date of any amendment will be immediately, unless otherwise specified within the amendment.

ARTICLE 10.0 DISOLUTION

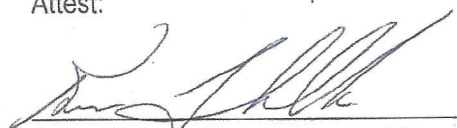
10.1 Dissolution of the Section may take place with the consent of a minimum of two-thirds (2/3) of the eligible voting members of the Section.

10.2 In the event of dissolution of the Section, the property and assets thereof, following satisfaction of all obligations and liabilities, shall be disposed of exclusively for the purposes of the Section as determined by the members at a meeting convened for the purpose of dissolution. Notice of dissolution shall be given to PNCWA within 30 days.

Approvals

These by-laws are approved by the members of the Southwest Section of the PNCWA in attendance at the March 16, 2017 meeting held in Chehalis, Washington.

Attest:


Kevin Trewhella, Section President

6-15-2017
Date


Shawn Redmond, Secretary-Treasurer

6/15/17
Date

For the Western Washington Region of PNCWA:

Ed Griffenberg, Director

Date

For PNCWA Constitution & Bylaws Committee:

name & title of person

Date

For PNCWA:

Board of Directors
name & title of person

1/26/2018
Date